

**INITIAL CHILD PROTECTION CONFERENCE REPORT**

A child protection conference is a multi-agency meeting bringing together agencies involved in protecting children and supporting family members. The purpose of this report is to supply relevant information to the parents/carers to assist in decision making.

It should be sent to the Safeguarding and Quality Assurance Unit (at the secure email address below) **5 Days prior to the Review Conference.**  
**Your report must also be shared with parents prior to the meeting**

**Email to:** [CPconferencesecureemail@knowsley.gcsx.gov.uk](mailto:CPconferencesecureemail@knowsley.gcsx.gov.uk)

**Agency/Organisation:**

**Name and Role:**

**Date of Conference:**

**Please confirm if you have shared your report with family (please circle):**    Yes            No

Name(s) of child(ren)	DoB / EDD	Address	School /Nursery

Name(s) of siblings who are not subject children in the conference	DoB / EDD	Address (please do not provide confidential fostering/adoption addresses)	How are they related to the children above? (e.g full sibling, half sibling maternal/paternal)

## Confidential

**PARENTS/CARERS and FAMILY/FRIEND NETWORK:**

Name(s) of Parent(s) and network	DoB	Address	Relationship to the child	Do they have parental responsibility?

**PLEASE COMPLETE EACH SECTION BASED UPON INFORMATION HELD BY YOUR AGENCY AND YOUR PROFESSIONAL INVOLVEMENT WITH FAMILY MEMBERS.**

**Length Of Involvement With Family By Your Agency** (start and end date only):

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Please list significant events relating to the safety and welfare of this child/these children in date order, remember to include periods where things were going well for the child and family. For appointments etc please summarise e.g. 10 appointments missed or attended between Jan 2018 and June 2018, rather than a list with each date separately detailed.	Date	Event

# Confidential

**Summary of Information Held by Your Agency:**

	<p><b>What are you most worried about for this child/children</b>            Give an example of when you know/saw this happen?            What do you worry might happen to the child if nothing changes?</p>	<p><b>What is going well for this child?</b>            Identify any factors that potentially act to protect the child/ren within and outside of the family.            Give an example of when you know/saw this happen.</p>
<p><b>Child's Developmental Needs:</b></p> <p><i>Please also include impact of parental factors on the child e.g. mental health, domestic abuse and substance misuse.</i></p> <p><i>Please complete for each child separately.</i></p>		
<p><b>Parenting Capacity:</b>  <i>Basic care; ensuring safety; emotional warmth; stimulation; guidance and boundaries; stability.</i></p> <p><i>Please also include impact of any environmental or health factors on the parent's ability to offer safe and adequate care.</i></p> <p><i>Please complete for each child separately if issues/impact are the same for all of the children please state this.</i></p>		

# Confidential

<p><b>Family &amp; Environmental Factors:</b> <i>Family history; family functioning; wider family; housing; employment; income; family and social integration; community resources, including significant others associated with the household.</i></p> <p><i>Please complete for each child separately if issues/impact are the same for all of the children please state this.</i></p>		
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<b>SUMMARY:</b>		
What is currently working well in the care and circumstances of this child/these children?		
What are you most worried may happen to this child/these children in the future if there is no change in their care or circumstances? <i>(This will contribute to the danger statement)</i>		
What would you realistically expect to see happen in relation to this worry so that you are no longer concerned <i>(This will contribute to the safety goal and the safety plan)</i>		

## Confidential

<p>What could <b>your agency</b> do to help to build safety for this child/these children? <i>(this will contribute to the safety plan)</i></p>	
<p>What is the <b>child/children</b> saying to you or your agency about their experience? the impact on them What do they want to change?</p>	
<p>What are the <b>parent's/carers</b> saying to you or your agency about their experience? the impact on them What do they want to change?</p>	
<p>Based on <b>your knowledge</b> of the child/ren, do you think this child/ren is currently at risk of significant harm?</p>	
<p>Is it <b>your view</b> that the child should be made or continue to be subject of a child protection plan? If yes, under what category of harm/risk? <i>(it is accepted that these recommendations may change following conference discussion)</i></p> <p>Where are we now (safety scaling)? <i>On a scale of 0-10, where 10 means that the child is safe enough and we can close the case and 0 meaning that the child must be removed into care immediately, where do you rate this situation today?</i> <i>Put different judgement numbers on scale for different people, e.g. different professionals, child, parents, etc.</i></p>	

Confidential

0 ←————→ 10	
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**Please confirm if you have shared your report with family (please circle):**    **Yes**        **No**        **If Yes, date report was shared:**

**If not shared with the family please give the reason for this decision:**

**Signed:** .....        **Date:** .....

**Managers Signature:** .....        **Date:** .....

*Reminder:*

*Your completed report should be sent to the Safeguarding and Quality Assurance Unit at [CPconferencesecureemail@knowsley.gcsx.gov.uk](mailto:CPconferencesecureemail@knowsley.gcsx.gov.uk) 5 Days prior to the Review Conference.*

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